



**Pool Booking Form & Hire Agreement**

**HIRER**

Name of Event: .....

Location of Event: .....Event Dates: .....

Pack In:..... Start time: ..... Finish time:.....Pack Out:.....

Location of Event: .....Event Dates: .....

Pack In:..... Start time: ..... Finish time:.....Pack Out:.....

No. Attending..... No Children..... Child Age Group..... No. Adults.....Spec.....

**Contact Details**

Name: .....

Postal Address: .....Town.....

Phone: (Hm)..... (Wrk) .....(Mobile) .....

Email Address: .....

Contact person during the event:

Name..... Phone .....

Additional Information:.....

**PRICING**

Cost Per Child (5-15 yrs) \$..... Student (16-17 yrs) \$.....  
Child under 5 yrs \$..... includes 1 x non paying adult actively supervising in the water.  
Adult (18 yrs +) \$..... Slides \$5.00 Spectators \$.....  
NB Discount entries only applies if paying as a group, if paying individually normal rates apply

BBQ Hire (please allow ½ hr before and after booking time)  
Time BBQ booked for ..... (limit of 2 hours only, **please supply own Utensils**)  
BBQ1 \$12 Portable \$12 BBQ3 \$12 (please circle one)

Requirements	QTY	Requirements	QTY
Indoor 25m		Aquatic clubrooms	
Outdoor 25m		Tables	
Learn to swim		Chairs	
Leisure Pool		Lane ropes removed	Y/N

We require payment on the day of your booking, we accept Cash, Cheque, Eftpos, Visa or Mastercard.  
I have read and signed hire agreement over page

**WHERE DID YOU HEAR ABOUT US?** Please complete the following information to assist us  
 Website  Newspaper  Radio  Word of Mouth  
 Other .....

## AC BATHS GENERAL CONDITIONS OF HIRE

AC Baths reserves the right to cancel or reschedule a booking where there is the opportunity for an event of regional significance or where a single booking prohibits long term use. We will at all times consult with any hirers in the event of such a clash occurring.

All damage and any extra ordinary costs arising from your hire may be charged for. Security, pool protection, additional cleaning, additional supervision staff are examples of possible extra ordinary costs and ACB reserves the right to require these to be paid by the hirer.

- Hirers must:
- Ensure no smoking in the facility
  - Ensure no chewing gum, glass & alcohol are not to be brought into the pools area
  - Ensure use is kept within the hired areas and times
  - Ensure the behavior of users is safe and do not provide a nuisance
  - Keep all exits clear
  - The facility is not able to be sublet by any hirer without the written consent of AC Baths management
  - Take full responsibility for any injury, damage or loss caused by the acts or omissions, whether negligent or otherwise, of the hirer or his/her invitees or any person entering this facility from damage
  - Not affix anything to any part of the facility without permission
  - Remove any excessive rubbish from the premises
  - Ensure that all fixtures and fittings are not interfered
  - The AC Baths is not responsible for any property left behind.

**School or Group Bookings – there must be a ratio of 1 adult per minimum of 6 children.** If the children are Under 8 yrs of age then there must be 1 adult per minimum of 6 children also in the water with these children.

ACB Reserves the right of entry at anytime during a hire for the purpose of inspection and supervision of the facility.

Taupo Venues has a commercial relationship with Radio Works. If the hirer wishes to obtain sponsorship or employ any other Radio Station for their event they must first consult with the ACB Manager or their delegated person.

Any groups hiring the Facilities for an event or function that wish to sell food and/or beverages to users participants or the public must obtain permission from the ACB Manager. A 15% charge is levied against certain sales of food/beverage.

First Aid: If you borrow any First Aid equipment from the ACB including icepacks it must be signed for and returned to lifeguards after use. Any use of the ACB First Aid requires and Accident/Incident Report form to be completed.

In the event of the Fire Alarm sounding all people must exit the building via the closest exit and congregate to the assembly point on grass bank. The driveway must be kept clear at all times for Emergency Services access.

AC Baths policies and particularly safety and evacuation procedures will be adhered at all times.

**I/We have read and understood the conditions of hire and agree to abide by them.**

**\*Name.....\*Date:.....**

**\*Signed: .....  
(named hirer or person with authority to act on behalf of the organisation)**

*A booking has not been accepted and confirmed until the signed hire agreement has been received by AC Baths. If there has been no cancellation in writing there will be an extra charge.*

<b>Office Use only</b>	
Booking taken by:.....	Date booking taken:.....
Event#.....	Website Updated: Y/N